

Health and Safety Policy

Section 1 - Key Information

Policy Type and Approval Body	Administrative – Vice-Chancellor
Accountable Executive – Policy	Chief Operating Officer
Responsible Manager – Policy	Senior Manager, Health and Safety
Review Date	23 August 2025

Section 2 - Purpose

(1) This Policy and associated procedures affirm the commitment La Trobe University has to the health and safety of all members within the University Community in preventing workplace injuries, disease and ill health.

Section 3 - Scope

(2) This Policy applies to:

- a. all staff and members of the University Community (including Council members, volunteers, students, contractors and associates)
- b. all University campuses and research areas

Section 4 - Key Decisions

Key decisions	Role
See Health & Safety Procedures	

Section 5 - Policy Statement

(3) La Trobe University confirms its commitment to promoting a healthy and safe environment through:

- a. Compliance with relevant legislation, regulations including model WHS regulations, licensing, industry standards including Australian Standards and recognised codes of practice including compliance codes.
- b. Preventative hazard identification and risk management practices
- c. A framework of systematic management of Health and Safety
- d. Measurable objectives and targets to drive improvement
- e. Engagement through consultation and communication
- f. Encouragement of innovation and continuous improvement
- g. Positive role modelling and knowledge building that spans beyond university life

Section 6 - Procedures

(4) Refer to:

- a. [Health and Safety Procedure - Chemical Safety](#)
- b. [Health and Safety Procedure - Confined Spaces](#)
- c. [Health and Safety Procedure - Consultation and Communication](#)
- d. [Health and Safety Procedure - Emergency Control Organisation](#)
- e. [Health and Safety Procedure - Fieldwork Safety](#)
- f. [Health and Safety Procedure - Governance and Leadership](#)
- g. [Health and Safety Procedure - Hazard and Incident Reporting](#)
- h. [Health and Safety Procedure - Hazard Identification, Risk Assessment and Control](#)
- i. [Health and Safety Procedure - Incident Investigation](#)
- j. [Health and Safety Procedure - Inspections, Assessment and Review](#)
- k. [Health and Safety Procedure - Ionising Radiation](#)
- l. [Health and Safety Procedure - Incident Investigation](#)
- m. [Health and Safety Procedure - Induction and Training](#)
- n. [Health and Safety Procedure - Laboratory \(Research\) Safety](#)
- o. [Health and Safety Procedure - Laboratory \(Teaching\) Safety](#)
- p. [Health and Safety Procedure - OHS Contractor](#)
- q. [Health and Safety Procedure - Safe Driving](#)
- r. [Health and Safety Procedure - Pet and Assistance Animals](#)
- s. [Health and Safety Procedure - Smoke Free Environment](#)

Section 7 - Definitions

(5) Nil.

Section 8 - Authority and Associated Information

(6) This Policy is made under the [La Trobe University Act 2009](#).

(7) Associated information includes:

- a. [Health and Safety intranet](#)

Status and Details

Status	Current
Effective Date	31st January 2017
Review Date	23rd August 2025
Approval Authority	Policy Advisor
Approval Date	31st January 2017
Expiry Date	Not Applicable
Responsible Manager - Policy	Spomenka Krizmanic Senior Manager, Health and Safety 61 3 9479 2186
Author	Spomenka Krizmanic 61 3 9479 2186
Enquiries Contact	Health and Safety