

La Trobe University  
 Academic Board  
 Research and Graduate Studies Committee  
**HIGHER DOCTORATES COMMITTEE**

**Establishment**


---

The Committee was established by Academic Board in May 2016 (*min. ref 487.3.5, AB16/49(M)*) as a sub-committee of Research and Graduate Studies Committee. The responsibilities were transferred from the Board of Graduate Research.

**Membership**


---

Composition	Member	Appointment status
<b>A</b> Chair, Board of Graduate Research as Chair	Professor Chris Pakes	Ex-Officio
<b>B</b> Deputy Chair, Research and Graduate Studies Committee	Professor Bircan Erbas	Ex-Officio
<b>C</b> Associate Dean (Research and Industry Engagement)	According to the discipline of the applicant	Ex-Officio
<b>D</b> Two professors appointed by the Chair	Co-opted as required	Co-Opted

**Term of office**

The co-opted members hold office for the duration of the application, admission, examination and award of single candidates where available. If no longer available, a new co-opted member(s) will be appointed by the Chair.

**Role / Terms of reference**


---

**Purpose**

To consider and advise the Chair of the Research and Graduate Studies Committee on matters in relation to the admission and examination of candidates for higher doctorate degrees.

**Terms of reference**

1. To act in accordance with the Examination of higher doctorates procedures.
2. To consider applications for the degree of higher doctorate and make recommendations for admission to the Chair, Research and Graduate Studies Committee.
3. To recommend nominations of examiners for successful applicants for the approval of the Chair, Higher Doctorates Committee
4. To review examiners' reports and make recommendations concerning the award of degree to the Chair, Research and Graduate Studies Committee.

**Deputy Chair**

If the Chair, Board of Graduate Research is absent from a meeting, the Deputy Chair, Research and Graduate Studies Committee is Chair for that meeting.

**Reporting**

To the Research and Graduate Studies Committee, for referral to the Academic Board, following the admission and examination of candidates.

**Quorum**

Three members including the Chair, Board of Graduate Research and the Deputy Chair, Research and Graduate Studies Committee form a quorum.

**Frequency of meetings**

On an as-required basis.

**Secretariat**

Program Manager, Graduate Research, Graduate Research School

**Contact person and email**

---

Name: Sam Spiers

Title: Program Manager, Graduate Research

E: BGR@latrobe.edu.au