

Code of Conduct

Section 1 - Background and Purpose

(1) The purpose of the [Code of Conduct](#) (the “Code”) is to provide members of the University with an understanding of the standards required of them in their dealings with their colleagues and the La Trobe University community.

(2) The [Code](#) is a statement of the commitment to upholding the ethical, professional and legal standards the University uses as the basis for our day-to-day and long-term decisions and actions that support our vision, values, objectives and strategy.

Section 2 - Scope

(3) The [Code](#) applies to all staff and associates performing work on behalf of the University such as contractors, agency staff, conjoints, volunteers, honoraries, Council members, visiting appointments, students representing the University and other personnel.

(4) It covers all circumstances when performing work, duties or functions of the University, both during and outside work hours and includes work-related functions, travel, conferences, where the actions of a person reflect negatively on the University and any circumstances when an individual is representing the University.

(5) Our [Code of Conduct](#) covers:

- a. Workplace Behaviour;
- b. Health and Safety;
- c. Assets and Resources;
- d. Confidentiality, Privacy and Intellectual Property;
- e. Conflict of Interest;
- f. Integrity, Accountability and Ethical Standards;
- g. Research;
- h. Freedom, Innovation and Creativity;
- i. Compliance.

Status and Details

Status	Current
Effective Date	6th December 2016
Review Date	16th December 2022
Approval Authority	Vice-Chancellor
Approval Date	2nd December 2016
Expiry Date	Not Applicable
Responsible Policy Officer	Regan Sterry Executive Director, Human Resources
Author	Fiona Reed Executive Director, Human Resources +61 3 9479 2755
Enquiries Contact	Human Resources +61 3 9479 1234